



Contractor Passport Acknowledgement

The Contractor Passport Program (CPP) is a performance based safety management process which ensures our business partners (contractors) support our CPS Energy safety culture beliefs.

As an employer working for (name of company) _____ working on behalf of CPS Energy. I acknowledge that I have received the Contractor Passport training material and agree to conduct the safety training to all affected employee who will work for CPS Energy. I also acknowledge failure to comply with the safety training, could result in an employee being asked to leave the CPS Energy job site until compliance is met.

Step	Action	Date
1	Date issued Contractor Passport training material.	
2	Return training sign in sheets within 60 days of receipt of training material to your Field Representative.	
3	Date training was conducted.	
4	CPS Energy will create passports for each of the employees who participated in the safety training.	
5	CPS Energy will mail back passport cards.	
6	Continue to train new employees, provide lists to CPS Energy for additional Passport cards as needed.	

- ✓ CPS Energy Management will be asking contractor employees for their passport card during their normal observations.
- ✓ If a passport card is lost please contact your CPS Energy Field Representative for a replacement.
- ✓ CPS Energy may update the training presentation as needed, to comply with changing OSHA and other safety standards.

Company Representative Name (please print): _____

Company Representative Signature: _____

Date Signed: _____

Note: Please return the signed document to your CPS Energy Field Representative or primary contact.

Thank you,

CPS Energy Safety Team